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SUBJECT: Management of NMO Accounts

in different places. Consistency of terms is essential to effective control not only of funds but also of programs (in the general sense).

- (2) A standard terminology as proposed here will also fit within or on a category-subcategory-element planning system which is inevitable in the NRO planning cycles of the future. Entries are shown as term-meaning-example.
 - (a) Program the main division of NAO effort e.g., Aircraft, Satellite.
 - (b) Project sub-element of a program o.g., IDEALIST, OXCART.
 - (c) Account sub-element of a project e.g., Cameras, Pilots, Airborne Electronic Equipment.
 - (d) Line item sub-element of an account, a collection of like tasks, all of which are costs solely applicable to that line item e.g., ITEK, Texas Instruments.

NRO 25X1

- (e) Task or service sub-element of a line item, a single procurement or service e.g., Tech Reps, spares for a restricted application, procurement of a single kind of item or service.
- d. Approving levels for contract actions and other obligation of WED funds.
 - (1) The implementation of the August 1965 NRO Agreement; the appointment of a Director of Recommaissence, CIA; and internal reorganization of the Directorate of Science and Technology have made evident the need for internal approval procedures for the obligation of NRO Sunde.

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	(2) Four DESAT Offices now have significant NRO monies safeguards have been established tions for review and approval founds, no such formal safeguard for obligation of NRO funds by	to expend. While certain d by nemoranda and regula- or obligation of Agency s have been established
25X1	documents which obligate transf- ing MRO) funds regardless of an requests and other instruments	CSA, and thorized to sign contract erred non-Agency (includ-cunt. However, contract of obligation should be
	authorized by a duly authorized	approving officer.
	(4) There is, as yet, no Program or Project Managers for as OMCART, IDHALIST, approving officers. Given the the numbers of contracts, it is to establish formal approval aumanagers (Office Directors) may for the commitment of NAO funds levels, with the DDSAT retaining approval of commitments in exce	such major endeavors as financial large sums involved and good managerial practice thority levels so that have maximum latitude , within prescribed g authority for the
	(5) It is proposed that to taken:	he following actions be
	(a) Designate Office Eaungers and assign projec	Directors as Project ts to them.
	(1) Director of COMOMA. Satellite Projects.	Special Projects - 25X1
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	(2) Director of Special Activities - OMCART. IDEALIST, and other Aircraft Projects.
	(3) Director of ELINT
	(4) Director of RMD - Certain Research and Development Projects not specifically oriented toward another major project.
	(b) Assign RED projects of parochial application to the appropriate Project Manager.
	(c) Require all contract or procurement actions funded by NEO to be approved by the Office Director involved.
5X1 .	(4) Authorize Project Managers (Office Directors) to approve obligation of NEO funds for DNEO-approved effort, except for NED obligations.
	(e) Authorize Project Hanagers to approve chligation of NEO funds for DHEO-approved RED effort.
	(f) Require proposals for any obligation of MEO funds for a particular contract or other form of obligation to be forwarded to the Director of Reconnaissance, CIA, for concurrence and to the DDS&T for approval.
	(g) Require proposals for any obligation 25 of NAO funds for the Director of Reconnaissance, CIA, for concurrence and to the DDS&T for approval.

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	to crrective ma	inacement. In	this context.	forecosts
	or branned opli	mations are es	sential plannt	ng tools:
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- f. Contact and correspondence with the National Recon-
 - (1) It is recognized that there must be an interchange of information between DESST elements and the DNNO and NNO Staff. To govern such contacts, the following procedures should be established:
 - prior concurrence of the Director of Reconnaissance, CLA, and approval of the Director This is not intended to inhibit such contacts but is to assure consistency in CLA policy towards the NHO.

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 - (i) Meetings with to discuss programs or projects already approved need no prior clearance; however, any meetings to discuss now programs or policy matters should receive prior concurrence from the Director of Reconnaissance, CIA, and approval from the DDSM.
 - (c) Meetings with members of the NEO Staff need no prior approval. Frequent informal exchanges of information and views between personnel in DDS&T Offices and members of the NEO Staff should be encouraged.
 - (d) Meetings concerned with budgetary matters and meetings with the NRO Comptroller should be coordinated with the Comptroller/DDSET.
 - (e) Any contact in which a commitment is made by a member of DDS&T to the DNRO or a member of his Staff, or vice versa, should be recorded in a memorangum for the record and a copy sent to the Director of Reconnaissance, CIA, and to the DDS&T. In

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